



# MAHENDRA ARTS & SCIENCE COLLEGE

(Autonomous)

Affiliated to Periyar University, Salem.

Re - Accredited with 'A++' Grade by NAAC & Recognized u/s 2(f) and 12(B) of the UGC Act 1956  
Kalippatti-637501, Namakkal (Dt), Tamil Nadu, India






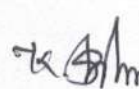
## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF THE EXTERNAL PEER TEAM AUDIT MEETING

Minutes of the External Peer Team Audit meeting held on 20.04.2024 at 3.30 p.m. in Mahendra Arts and Science College, Kalipatti, Namakkal.

The External Peer Team Audit of the college for the academic year 2023-24 was conducted on 20.04.2024. The principal of the college, Dr.S. Arjunan welcomed all the members and thanked the external members profusely for evaluating all the departments of the college.

List of the members who attended the meeting:

1. Dr. K.Vaithiyalingam, Assistant Professor, Department of Mathematics, Sri Vasavi College, Erode Dt. Tamilnadu. 
2. Dr. K.Anbazhagan, Associate professor, Department of Tamil, Thiruvalluvar Govt. Arts College, Rasipuram, Namakkal Dt. Tamilnadu. 
3. Dr.S.Arjunan, Principal, Mahendra Arts and Science college, Kalipatti 
4. Prof. N.Sampathkumar, Director Admin, Mahendra Arts and Science College, Kalipatti. 
5. Dr. P.Gopalakrishnan, Senior member, Professor and Head, Department of Mathematics, Mahendra Arts and Science College, Kalipatti. 
6. Dr.K.Selvaraj IQAC Coordinator, Professor and Head, Department of Commerce, Mahendra Arts and Science College, Kalipatti. 

## EXTERNAL PEER TEAM AUDIT REPORT AND FINDING

### ❖ Student orientation programme

It was observed that the college organized orientation programmes for freshers in order to make them understand the regular functioning of the college and the guidelines they have to follow.

### ❖ College website updation

It was found that the College website was updated.

### ❖ Research publication and impact factors:

There were 19 publications with 41 impact factors and 93 h index and 990 citations altogether.





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### ❖ **Enrichment of the teaching-learning process**

The college organized many an activity for the enrichment of the teaching-learning process. The college organized very systematically on time 22 UG & PG Board meetings. New syllabus was framed as per the directions of TANSCH.

### ❖ **Placement**

Various Placement Training programmes were organized for the enhancing the students' employability skills. Out of the many Placement Drives conducted, 335 students were placed in various reputed companies. The placement activities were well-appreciated by the Team.

### ❖ **New programs**

Five new Under-Graduate programmes were introduced- B.Sc (AI) B.Sc (AI & ML) B.Sc (AI&DS) B.Sc (IT) B.Sc (Cyber Security). The introduction of the new courses was as per the demand in the public and the recommendations of the stakeholders.

### ❖ **Value-added courses**

A total of 730 students were benefitted through six Value-added courses. The Academic Calendar was followed throughout the year without any deviation.

### ❖ **Research**

For the promotion of research activity, Seed Money of 3,25,000/- (Rupees Three Lakh Twenty-Five Thousand only) was granted by the management to three faculties. Coming to Research Grants from funding agencies, four of the college members got Rs. 42,500/- (Rupees Forty Two Thousand Five Hundred only) from TNSCST. The Bio-Tech department earned Rs. 50,000/- (Rupees Fifty Thousand only) through various Research Consultancy.

### ❖ **Conferences/Seminar/workshops organised**

The college organized 19 programmes by way of Seminars, Conferences and Workshops for the benefit of the students and faculty.

### ❖ **Extension Activities**

As many as 12 Extension activities were planned and executed successfully to the benefit of the society. A total of 1533 students took an active part in the extension activities. The massive participation of the students in extension activities was appreciated.





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## ❖ Institutional scholarships

In order to help the students continue their studies, the management granted scholarship to 133 students with poor affordability to the tune of Rs. 9, 35, 950/- (Rupees Nine Lakh Thirty-Five Thousand Nine Hundred Fifty only)

## ❖ Extra-curricular activities

As part of regular activity, overall 27 Sports & Cultural activities were conducted.

## ❖ Alumni

Alumni Meet was organized for the out-gone students to share with the present students the employment scenario, the scope of employment and skills required for placement.

## RECOMMENDATIONS

The Peer Team recommended the introduction of new programmes.

The team advised that AQAR be submitted in time.

Syllabus Revision needs to approved by the Academic Council and Governing Body.

The overall report submitted by Mahendra Arts and Science College is highly satisfied.

**Dr. K.VAITHIYALINGAM**

**Dr. K. VAITHIYALINGAM**  
Assistant Professor  
P.G. & Research Department of Mathematics  
**Sri Vasavi College**  
Erode - 638 316, TN. INDIA.

**Dr. K. ANBAZHAGAN**  
**Dr. K. ANBAZHAGAN**  
Associate Professor of Tamil,  
Thiruvalluvar Govt. Arts College  
Rasipuram - 637 401:

**CO-ORDINATOR**  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
MAHENDRA ARTS & SCIENCE COLLEGE (AUTONOMOUS)  
KALIPPATTI (PO) - 637501, NAMAKKAL DT,  
TAMIL NADU.

**PRINCIPAL**  
**PRINCIPAL**  
MAHENDRA ARTS & SCIENCE COLL  
(Autonomous)  
KALIPPATTI (PO) 637 501 NAMAKKAL



# MAHENDRA ARTS & SCIENCE COLLEGE

(AUTONOMOUS)

KALIPPATTI - 637 501.

## Office of the Controller of Examinations

### Audit Report for End Semester Examinations and Other Activities of COE Office

Name and Designation of the External Academic Auditor(s)	Dr. P. RAJINI Assistant Professor of English GASC, Idappadi.  Dr R. TIRUPPATHI Assistant Professor of Tamil Govt. Arts. College Salem-7
Date of Auditing	05-01-2024

#### I - END SEMESTER PRACTICAL EXAMINATIONS

a. Appointment of External Examiners:

Experienced faculty members are appointed as per the norms.

b. Appointment of Internal Examiners:

Internal Examiners are appointed as per the seniority order.

c. Examiners' reporting to the examination:

Examiners are prompt in reporting to the examination.

d. Squad visit during the conduction of Laboratory examinations:

Heads are appointed as equal members. There is regular visit during the laboratory examinations.

e. Maintenance of documents related to Practical examinations:

All the documents related to practical examinations are maintained for further reference.



## II - END SEMESTER THEORY EXAMINATIONS

**a. Appointment of Question Paper Setters:**

Experienced faculty members who are well versed in the particular subjects are appointed to set the question papers.

**b. Appointment order for Scrutiny members:**

Only experienced faculty members are appointed for scrutiny.

**c. Report for question paper scrutinization:**

Proper records are maintained, the corrections are made clearly.

**d. Conduction of Theory examinations:**

Theory examinations are scheduled and conducted at stipulated date and time.

**e. Allotment of Hall Superintendent :**

Hall Superintendents are allotted as per the norm.

**f. Squad visit during conduction of Theory examinations:**

Heads are appointed as squad members and there is regular visit. Malpractice documents are maintained.

**g. Maintenance of documents related to Theory examinations:**

All the documents related to Theory examinations are properly maintained.

### III - CENTRAL VALUATION

- a. Appointment of External and Internal examiners for valuation:

Only External examiners are appointed for valuation. More than five years service are appointed.

- b. Conduction of Pre-evaluation meeting:

The meeting is conducted for all the boards. Documents are properly maintained for VG and PG Boards separately.

- c. Evaluation process:

Evaluators are appointed as per norms. Minutes of Evaluation, Examinees attendance, Feedback are maintained neatly.

- d. Necessary documents related to the Central Valuation:

Documents are maintained.

### IV - COMMENT ON OVERALL EXAMINATION ACTIVITIES

Examination activities are conducted appropriately.

Proper records are maintained.

### V - MAINTENANCE OF DOCUMENTS RELATED COE OFFICE ACTIVITIES

All records related to COE office are well maintained.

1. P. Rafiq  
5/1/24  
(DR. P. RATIN)

2.   
5.1.24  
(R. TIRUPATHI)

Name and Signature  
of the Academic Auditor(s)

J.   
Controller of Examinations

  
Principal



# MAHENDRA ARTS & SCIENCE COLLEGE

(AUTONOMOUS)

KALIPPATTI – 637 501.

## Office of the Controller of Examinations

### Audit Report for End Semester Examinations and Other Activities of COE Office

Name and Designation of the External Academic Auditor(s)	Dr P. SUBBRAMANIYAN Assistant Professor / Chemistry Thiruvalluvar Govt Arts college, Rasipuram - 637 401  Dr. P. SRINIVASAN Assistant Professor / Physics Chikkaiah Naicker College, Erode - 04
Date of Auditing	23.05.2024

#### I - END SEMESTER PRACTICAL EXAMINATIONS

- Appointment of External Examiners:  
well experienced faculty members with relevant subjects are appointed.
- Appointment of Internal Examiners: As per seniority within the Department.
- Examiners' reporting to the examination: Reporting time is very exact.
- Squad visit during the conduction of Laboratory examinations: Concern heads are monitoring the Examination with internal Squad members.
- Maintenance of documents related to Practical examinations: Good.



## II - END SEMESTER THEORY EXAMINATIONS

- a. Appointment of Question Paper Setters: Subject Experts of relevant Subjects are appointed as Question Paper Setters.
- b. Appointment order for Scrutiny members: Experienced faculty members with vast knowledge in the subject are appointed.
- c. Report for question paper scrutinization: The Scrutiny members are clearly giving their reports and same is carried out immediately.
- d. Conduction of Theory examinations: As per University regulation and rules, the theory examinations are conducted.
- e. Allotment of Hall Superintendent: As per norms.
- f. Squad visit during conduction of Theory examinations: Frequent squad visiting is arranged.
- g. Maintenance of documents related to Theory examinations: Good



### III - CENTRAL VALUATION

- a. Appointment of External and Internal examiners for valuation: *Experts are appointed.*
- b. Conduction of Pre-evaluation meeting: *As per Procedure.*
- c. Evaluation process: *As per the rules of the University with confidence.*
- d. Necessary documents related to the Central Valuation: *Are maintained with confidence.*

### IV - COMMENT ON OVERALL EXAMINATION ACTIVITIES

- (1) Examination Schedule is well prepared, and same is intimated to the students well in advance.
- (2) Appointment of senior faculty members as invigilators
- (3) Strict monitoring with internal and external additional Chief Superintendent.

### V - MAINTENANCE OF DOCUMENTS RELATED COE OFFICE ACTIVITIES

Documents are maintained properly with strict confidence.

*Commended*  
23/05/2024  
(i) (Dr. P. SRINIVASAN)

Name and Signature  
of the Academic Auditor(s)

*23.5.24*  
Controller of Examinations

*23/5/24*  
Principal